



Estd. 1974

**DEPARTMENT OF CIVIL ENGINEERING**  
**THE OXFORD COLLEGE OF ENGINEERING**

Bommanahalli, Hosur Road, Bangalore - 68  
080-30219780, 30219781, 3029782  
Website: [www.theoxford.edu](http://www.theoxford.edu) Email: [theoxfordcivil@gmail.com](mailto:theoxfordcivil@gmail.com)

The Principal  
TOCE  
Bangalore - 68

Date: 21/03/21

Dear Sir,

Sub: Transport arrangement to Kaiwara on 21/03/21 and return transport on 25/03/21 evening.

This is to inform you that survey camp is scheduled from 21/03/21 25/03/21 At Kaiwara. In this regard we would like to avail college bus to transport students, faculty and instruments to Kaiwara on 01/02/2019 at 9 AM and pick the students, faculty and instruments 25/03/21 at 3 PM from Kaiwara.

Kindly oblige and do the need full.

Thanking You,

Yours sincerely

Head of the Department  
Department of Civil Engineering  
The Oxford College of Engineering  
Bangalore-560 068.

*Reviewed to  
the chairman,  
- kind approval of Kusome*



Children's Education Society ®  
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(Approved by AICTE, New Delhi, Accredited by NBA, New Delhi & Affiliated to VTU, Belgaum)

Date: 18/03/2021

The Principal  
T.O.C.E.,  
Bengaluru – 560 068

Dear Sir,

**Sub: ON DUTY FOR EXTENSIVE SURVEY CAMP**

Following faculties are deputed for extensive survey camp between 21-03-2021 to 25-03-2021

| FACULTY NAME         | FROM       | TO         |
|----------------------|------------|------------|
| Dr. T S MALLESHAIAH  | 21-03-2021 | 25-03-2021 |
| Mr. MAHESH KUMAR S   | 21-03-2021 | 25-03-2021 |
| Mr. PRASHANTH T S    | 21-03-2021 |            |
| Mrs. PREMANJALI H V  | 23-03-2021 | 25-03-2021 |
| Ms. HARSHA BHAVIMANI | 23-03-2021 | 25-03-2021 |
| Ms. SHRADHA J        | 23-03-2021 | 25-03-2021 |
| Ms. AMRUTHA M        | 22-03-2021 |            |
| Mrs. AKSHATHA K B    | 22-03-2021 |            |
| Mr. KARIBASAPPA D    | 21-03-2021 | 25-03-2021 |
| Mr. VITTAL K         | 21-03-2021 | 25-03-2021 |

Kindly give permission for ON DUTY for above mentioned days.

Thanking you.

**Head of the Department**

Yours faithfully,  
**Dr. T. S. MALLESHAIAH**  
Prof. & Head  
Department of Civil Engineering  
The Oxford College of Engineering  
Bengaluru - 560 068.  
The Oxford College of Engineering.  
Bangalore - 560 068

**PRINCIPAL**  
The Oxford College of Engineering  
Bommanahalli, Hosur Road  
Bengaluru-560 068.





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To  
The Principal,  
TOCE, Bangalore.

Date: 21/03/21

Dear Sir,

Sub: Repair and service of Survey Instruments.

We are conducting Extensive Survey camp from 21/03/21 The survey instruments purchased in 2009 and not repaired/serviced till date. Lot of instruments are not working. Hence thorough inspection done and taken the quote for repair /calibration of not working instruments is enclosed.

Kindly sanction Rs 63900/- and oblige.

Thanking you,

Yours sincerely,

Head of the Department  
Department of Civil Engineering  
The Oxford College of Engineering  
Bangalore-560 068.





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To  
The Principal,  
TOCE, Bangalore.

Date: 21/03/21

Dear Sir,

Sub: List of instruments taken to survey camp.

| Sl. No. | Name of the instrument | Number of instruments taken to the camp |
|---------|------------------------|---|
| 1       | Dumpy level            | 9                                       |
| 2       | Theodolite             | 8                                       |
| 3       | Prismatic compass      | 6                                       |
| 4       | Ranging rods           | 36                                      |
| 5       | Levelling staff        | 10                                      |
| 6       | Tape                   | 8                                       |
| 7       | Plane table stand      | 7                                       |
| 8       | Dumpy level stand      | 12                                      |
| 9       | Alidade                | 7                                       |
| 10      | Plumbob                | 7                                       |
| 11      | Screw                  | 10                                      |
| 12      | Trough compass         | 4                                       |
| 13      | Spirit level           | 7                                       |
| 14      | Plane table boards     | 8                                       |
| 15      | Drawing boards         | 7                                       |
| 16      | Compass stand          | 5                                       |

Thanking you,

Yours sincerely,

**Head of the Department**  
Department of Civil Engineering  
The Oxford College of Engineering  
Bangalore - 560 068.

Following instruments  
are handed over to camp  
officer  
Camp Officer



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Date: 21/03/21

The Principal  
T.O.C.E.,  
Bengaluru - 560 068

Dear Sir,

**Sub:** Settlement of Accounts of Extensive survey Project at Kaiwara - January 2019

Please find the expenditure statement enclosed,

1. Room rent for students & instruments :

[8014 - 40,000/-]  
[8085 - 24,500/-]  
[6169 - 10,000/-]

Rs 65,500/-

2. Staff DA & conveyance as per vouchers enclosed  
3,000+3350+3300+2100+2,100+2,100+2,950

Rs 18,900/-

3. Local conveyance for carrying instruments to project site (3 Km from KAIWARA)  
{Vouchers to Malleshaiah Dated 12/02/2018}

Rs 5,000/-

**TOTAL** Rs 89,400/-

Amount received Rs 98,900/-

Balance to be returned Rs 9,500/-

Rs 9500/- deposited to  
TO CE fine A/c [181801011000570]  
on 1/3/18. challan enclosed  
1/3/

  
**Head of the Department**  
Department of Civil Engineering  
The Oxford College of Engineering  
Bangalore - 560 068.



Department of Civil Engineering  
THE OXFORD COLLEGE OF ENGINEERING  
Boimmanahalli, Bangalore-560068

VOUCHER

Date: 21/03/21

PAID TO M/s. Mahesh Kumar.S

A sum of Rupees three thousand and three hundred only

On account of payment of Inv. No. —

Payment for Extensive Survey Camp @ Kairala

Rs. 3300/-

Receiver's Signature M/S

[Signature]